Xin Xu

Counsel

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Education

Washington University in St. Louis, School of Law, J.D.
Washington University in St. Louis, M.A., East Asian Studies
Fudan University, B.A., English Literature

Admissions

- District of Washington

Experience

- Bryan Cave LLP
- Covington & Burling LLP

About

Xin has extensive experience in managing document review projects for complex litigation and government investigations. Building upon her big law background for over a dozen years specializing in e-discovery practice, she strategically organizes workflow structure and culls data for review to meet the needs for efficiency and effectiveness. Xin also routinely advises the use of current technology such as TAR/CAL and various analytical tools in managing the priority, volume, and quality control aspects.

With native fluency in Chinese and proficiency in Japanese, Xin has significant experiences in leading multi-language reviews, including providing quality check, privilege review, production QC, translation QC, identifying and summarizing key documents, and performing targeted searches in those languages to assist with briefing, deposition preparation, and production. She regularly communicates and collaborates with vendors, senior lawyers, support staff, translators, and reviewers to ensure the smooth going of the project.

Highlights

- 3rd chaired at trial in the Southern District of Illinois for a $35 million commercial dispute for a major energy company, assisted from early discovery through completion of trial, and contributed to the discovery of key information that successfully overcame the opposing party's summary judgment motion.
- Led a team of staff attorneys in handling offensive discovery review, deposition preparation, and assisted with other discovery matters on a massive MDL as well as some of the ensuing State Attorney General actions against a prescription drug distributor during the opioid epidemic.
- Led a multi-language document review including professional translators in addition to attorneys in support of response to government investigation of a large Japanese corporation and its US and foreign subsidiaries, which successfully resulted in DOJ's declination of prosecution.